

Harris Academy



Application Form for Prefects, House Officials and School Captains

Session 2019 - 2020

Name

Class

An electronic copy of this application form can be found on the school website

Dear Applicant

Thank you for expressing an interest in becoming a prefect. Should you be successful, this will allow you the opportunity to develop organisational, communicative and leadership skills, useful on your CV but more importantly to aid in the running of your school through performing particular duties. You will help set the tone of the Harris Academy ethos in the school community on a daily basis and at school or public events. Prefects will be given an induction course to ensure there is clarity of what is expected. Prefects will not be expected to discipline pupils but would be expected to set a good example at all times to other pupils and help teachers maintain good order throughout the school.

The following duties all Prefects would be expected to undertake:

- 1 demonstrate at all times high standards of attendance, punctuality, dress and effort
- 2 take part in the school's Leadership Academy
- 3 assist staff in supervising corridors, stairs, social areas and the dining centre
- 4 assist at school and community events

Additional duties may in future be negotiated.



Barry Millar

Headteacher

Please return your completed application to the main office by Friday 15th March 2019

PREFECT – PERSON SPECIFICATION

Important	Desirable
<ul style="list-style-type: none"> • Provide a positive role model • Wear full school uniform • Contributes to school's extra-curricular activities • Willing to contribute to House events • Actively promotes individual House ethos • Promote the name of the school within the larger community 	<ul style="list-style-type: none"> • Helped organise / run House events • Strong contribution to school's extra-curricular activities
<ul style="list-style-type: none"> • Able to work as part of a team • Warmth and openness • Positive relationship with staff • Show respect for peers and staff 	<ul style="list-style-type: none"> • Experience as part of a team • Empathy with younger pupils
<ul style="list-style-type: none"> • Good record of achieving coursework deadlines • Able to cope with demands of course and complete Prefect duties 	<ul style="list-style-type: none"> • Record of commitment to subjects taken
<ul style="list-style-type: none"> • Organised • Motivated • Good time-management • Punctual • Assertive • Caring • Reliable • Offers to help • Positive • Sees solutions, not problems • Demonstrate initiative • Polite 	<ul style="list-style-type: none"> • Shown good leadership skills • Confident • Experience of public speaking • Wide range of interests • Proactive

Prefect Application

Why have you put yourself forward to be considered for the post of Prefect? Please bring to our attention any attributes/qualities you could bring to the Prefect role.

Please use no more than one side of A4 to answer this question

We will expect all of our prefects to take part in our Leadership Academy. Please indicate (tick) which leadership groups you would like to be involved in (*please choose no more than 3 groups that you would like to be considered to be a part of*)

Eco

Pupil Voice

PR Group (noticeboards, website, social media)

Community Links

House Competitions

Library

S6 Social Committee (Halloween Hop, Ceilidh)

S6 Dance Committee

Yearbook

Please suggest any further Leadership groups you would like to see formed –

Signed _____

Date _____

Please return your completed application to the main office by Friday 15th March 2019

House Official / School Captain Applicants

If you intend to apply for one of the Senior Prefect positions, please complete this page.

Please describe what you will plan to achieve if you are selected to take on one of the senior prefect positions in Harris Academy.

Please use no more than two sides of A4 to answer this question

Please indicate the position(s) you are applying for

School Captain		School Vice-Captain		House Captain	
House Vice Captain					

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