



Dear Parent/Carer,

**SENIOR PHASE FORMAL ASSESSMENTS (PRELIMS) WEDNESDAY 16<sup>TH</sup> – THURSDAY 31<sup>ST</sup> JANUARY 2019  
(DATES INCLUSIVE)**

As you will be aware from the year group calendars issued earlier this academic session, and via our school website, our Senior Phase Formal Assessments (Prelims) begin on **Wednesday 16<sup>th</sup> January** and will last until **Thursday 31<sup>st</sup> January 2019**.

The following points should be noted as we have made some logistical changes for this session due to changes made to length of final (May) examinations by the Scottish Qualifications Authority (SQA):

- 1 Only pupils sitting National 5, Higher or Advanced Higher courses will sit formal assessments. The exception to this is National 4 Hospitality which will take place out with the main examination diet. Moreover, there is no written examination element in National 5 Physical Education.
- 2 Music, Drama and **all** Home Economics **practical formal assessments** will take place out with the main diet of examinations. All Physical Education practical examinations took place in December 2018.
- 3 Pupils sitting National 3 or 4 complete internal assessments only and do **not** have examinations to sit.
- 4 **With the exception of National 5 English and Mathematics for S4 pupils only** all examinations will take place during timetabled double periods and pupils have been aware of this via preparation Assemblies in November 2018. **N5 English for S4 pupils will take place on the morning of Wednesday 16<sup>th</sup> January and N5 Mathematics will take place on the morning of Thursday 17<sup>th</sup> January – both with a 9am start.** These examinations will take place in the Gym Hall in PE to provide our S4 pupils with an experience of our SQA examination set up for April/May 2019.
- 5 **As is Dundee City Council policy there will be no examination preparation period (study leave) for young people.** As we are using double periods this session for our formal assessments, we have not had to seek special dispensation from DCC's Children and Families Service as we have in the past two years. This brings Harris Academy into line with all seven other secondary schools in the city.

**PTO**

If you have trouble understanding English please contact the address below

اگر آپ کو انگریزی سمجھنے میں مشکل پیش آتی ہے تو براہ مہربانی نیچے درج پتے پر رابطہ کریں:

ਜੇਕਰ ਤੁਹਾਨੂੰ ਇੰਗਲिश سمਝਣ ਵਿੱਚ ਕਠਿਨਾਈ ਚੁੰਦੀ ਹੈ ਤਾਂ ਡਿੱਖਾ ਕਰਕੇ ਸਾਡੇ ਨਾਲ ਹੇਠਾਂ ਦਿਤੇ ਪਤੇ ਤੇ ਸੰਪਰਕ ਕਰੋ।  
Jeżeli masz trudności w zrozumieniu języka angielskiego, skontaktuj się na poniżej podany adres:

如果你對英語理解有困難, 請聯絡以下地址:

Dundee Translation & Interpretation Service, Mitchell Street Centre, Mitchell Street, Dundee DD2 2LJ.  
Tel: 01382 435825 Fax: 01382 435805

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- 6 Pupils are already aware – via their class teachers - of when each examination is taking place during the formal assessment (prelims) period. Pupils will be issued with a timetable, noting when each examination is scheduled to take place. S4 pupils who are sitting N5 English/Mathematics will be issued with an individual timetable for these two specific examinations. A specific seat number will be included for these examinations as is the case in the full SQA examination diet.
- 7 Information related to the timetable of our Formal Assessment block is available on the front page of our website.
- 8 Please note that pupils should be fully prepared for each exam, arriving promptly to class/Gym Hall with all necessary equipment. Pupils should refer to the 'SQA Your Coursework 2019' booklet, which was issued to every S4-6 pupil at an associated Assembly in November 2018. An electronic copy of this document is available on our school website.

If you would like any more information related to the content of this letter, please contact your young person's Guidance Teacher in the first instance.

I would like to take this opportunity to wish all of our Harris Academy pupils every success in the coming diet of formal assessments.

Yours faithfully



Michael D Stewart  
Depute Head Teacher  
SQA co-ordinator

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