



Harris Academy Whole School Calendar – August 2018

Whole Week	Monday		Tuesday		Wednesday		Thursday		Friday		QA
	6	HOLIDAY	7	HOLIDAY SQA results published	8	HOLIDAY	9	HOLIDAY	10	HOLIDAY	
Priority Marking Reviews	13	In-set Day 1	14	Term 1 begins for all pupils	15		16		17	Deadline for Priority Marking Reviews	
Non - Priority Marking Reviews	20	Birnam House Assembly	21	Cawdor House Assembly	22	Forres House Assembly	23	Kinloch House Assembly	24		
Course choice review Non - Priority Marking Reviews	27	Birnam House Assembly HT Surgery School Fund meeting	28	Cawdor House Assembly Staff Meeting (30 minutes) Cluster meeting (8.30am)	29	Forres House Assembly N4/5 (D) Geography Fieldwork a.m. Deadline for Non - Priority Marking Reviews	30	Kinloch House Assembly N4/5 (C) Geography Fieldwork a.m. S6 Higher Education Event (am)	31	Extended Social Interval Food & Flower Festival – Music dept.	



Harris Academy Whole School Calendar – September 2018

Whole Week	Monday	Tuesday	Wednesday	Thursday	Friday	QA
	<p>3 Birnam House Assembly</p> <p>S1 Photographs</p>	<p>4 Cawdor House Assembly</p> <p>Parent Council Meeting & AGM</p>	<p>5 Forres House Assembly</p> <p>N4/5 (D) Geography Fieldwork a.m.</p>	<p>6 Kinloch House Assembly</p> <p>Working Time Agreement Committee meeting</p> <p>N4/5 (C) Geography Fieldwork a.m.</p>	<p>7 Senior Phase Tracking Report (1) – teacher start date</p> <p>Enterprise at the Rep Assembly (S5/6 group 1) Period 4</p>	SLT - Evaluation of SQA Data
<p>Madrid School Trip (Modern Languages 9th – 13th Sept)</p> <p>House official-led assemblies</p>	<p>10 Birnam House Assembly</p> <p>Enterprise at the Rep Assembly (S5/6, group2) Period 3</p>	<p>11 Cawdor House Assembly</p> <p>Higher Geography Fieldtrip to Tentsmuir</p> <p>Staff Consultative Committee – (after school)</p>	<p>12 Forres House Assembly</p> <p>Senior Phase Information Evening</p> <p>Enterprise at the Rep Assembly (S4, group 1) Period 3</p>	<p>13 Kinloch House Assembly</p> <p>ELT Meeting</p> <p>Senior Phase Tracking Report (1) – Teacher end date / PT Check start date</p> <p>Enterprise at the Rep Assembly (S4, group 2) Period 1</p>	<p>14 Final Date for Purchase Orders</p>	SLT / PT confirm initial levels of study for all senior pupils



<p>Prefect Review</p>	<p>17</p>	<p>Birnam House Assembly</p> <p>Senior Phase Tracking Report (1) – PT Check end date</p>	<p>18</p>	<p>Cawdor House Assembly</p> <p>Higher Environmental Science Fieldtrip to Tentsmuir</p>	<p>19</p> <p>Forres House Assembly</p> <p>Scottish Learning Festival Day 1</p> <p>Senior Phase Tracking Report (1) – issued</p> <p>Higher Human Biology Assignment write-up (11am – 1pm)</p>	<p>20</p> <p>Kinloch House Assembly</p> <p>Scottish Learning Festival Day 2</p>	<p>21</p>	<p>S3 Tracking Report (1) – teacher start date</p>	<p>INSIGHT Attainment Reviews (Local Measures) with departments</p>
<p>Draft Course Choice out for Feedback</p> <p>Results of Post Results Service requests</p>	<p>24</p>	<p>Birnam House Assembly</p> <p>HT Surgery</p> <p>Duke of Edinburgh Expedition</p>	<p>25</p>	<p>Cawdor House Assembly</p> <p>Closing date for approval for non-auto approved SQA courses certified in 2017</p>	<p>26</p> <p>Forres House Assembly</p> <p>S2 Assembly (Period 4) No Knives, better Lives</p> <p>N5 Biology Assignment write-up (9 – 10.30am)</p>	<p>27</p> <p>Kinloch House Assembly</p> <p>Modern Studies Association AH Conference - Time tbc</p> <p>S3 Tracking Report (1) – Teacher end date / PT Check start date</p>	<p>28</p>	<p>Extended Social Interval</p>	<p>INSIGHT Attainment Reviews (Local Measures) with departments</p> <p>Department Review 1 (Department tbc)</p>



Harris Academy Whole School Calendar – October 2018

Whole Week	Monday	Tuesday	Wednesday	Thursday	Friday	QA
	1 Birnam House Assembly S3 Tracking Report (1) – PT Check end date	2 Cawdor House Assembly S6 Group Photo (9am)	3 Forres House Assembly S3 Tracking Report (1) – issued Instrumental Music Service Live @ the Caird Hall (Music)	4 Kinloch House Assembly Staff Meeting (1 hour)	5 Non-uniform day	INSIGHT Attainment Reviews (Local Measures) with departments SLT and PTs - Review Self-evaluation document
	8 HOLIDAY	9 HOLIDAY	10 HOLIDAY	11 HOLIDAY	12 HOLIDAY	
	15 HOLIDAY	16 HOLIDAY	17 HOLIDAY	18 HOLIDAY	19 HOLIDAY	
Draft Course Choice and Proposed Column Structure Course Choice Booklets -Information update to PTs Discovery Film Festival (Modern Languages)	22 Term 2 Begins S2 Tracking Report (1) – teacher start date	23 Computing science parental engagement evening	24	25 S1 Information sharing session (Birnam / Cawdor)	26 Extended Social Interval S2 Tracking Report (1) – Teacher end date / PT Check start date S6 Assembly – Blood donations (Time tbc)	SLT – Review Awards and Behaviour Statistics
Initial SQA entries completed (school deadline) Discovery Film Festival (Modern Languages) History Battlefields Trip (29 th Oct – 3 rd Nov)	29 Birnam House Assembly HT Surgery S1 Information sharing session (Forress / Kinloch)	30 Cawdor House Assembly S2 Tracking Report (1) – PT Check end date Cluster meeting (4pm)	31 Forres House Assembly	November		



Harris Academy Whole School Calendar – November 2018

Whole Week	Monday	Tuesday	Wednesday	Thursday	Friday	QA
Final Course Choice sheets published	October			1 Kinloch House Assembly S2 How We Feel Dance Tour (Guidance) – All day	2 S2 Tracking Report (1) – issued S1 Tracking Report (1) – teacher start date S2 How We Feel Dance Tour (Guidance) – AM	
Course Choice Booklets -Info update returns from PTs House official-led assemblies	5 School Fund meeting	6 Staff Meeting (30 minutes)	7 S1 Tracking Report (1) – Teacher end date / PT Check start date	8 Working Time Agreement Committee meeting Parent Council	9 Remembrance Day Armistice Service	SLT / PT cause for concern / change of levels meeting 1
SQA Markers receive 2017 invitations Rotary Young Vocalist of the Year competition	12 Birnam House Assembly S1 Tracking Report (1) – PT Check end date	13 Cawdor House Assembly Staff Consultative Committee P7 Maths Challenge 1 (Victoria Park PS) Safe Drive, Stay Alive Children and Families Service Continuing Support Visit (CSV) - Day 1	14 Forres House Assembly P6/7 Open Evening S2 Assist Programme (periods 1&2) S1 Tracking Report (1) – issued P7 Maths Challenge 2 (Victoria Park PS) Children and Families Service CSV - Day 2 S6 Individual Photos (tbc)	15 In-set Day 2 – (Curriculum)	16 In-set Day 3 Senior Phase Tracking Report (2) – teacher start date Final date for Purchase Orders	



Rotary Young Instrumentalist of the Year competition N5/H PE Performance Days	19	Kinloch House Assembly	20	Cluster moderation event (4 – 5pm) Blackness PS	21	S2 Geography Trip to Dynamic Earth	22	Senior Phase Tracking Report (2) – teacher end date / PT check start date	23		Presentation Level / Progress meetings (HT, House Heads and PTs) Department Review 2 (Department tbc)
N5/H PE Performance Days	26	Birnam House Assembly HT Surgery Senior Phase Tracking Report (2) –PT check end date	27	Cawdor House Assembly	28	Forres House Assembly Senior Phase Tracking Report (2) –issued West End Christmas Lights switch on (Music)	29	Kinloch House Assembly	30	Extended Social Interval S3 Tracking Report (2) - Teacher start date Final date for Purchase Orders	Presentation Level / Progress meetings (House Heads and PTs)



Harris Academy Whole School Calendar – December 2018

Whole Week	Monday	Tuesday	Wednesday	Thursday	Friday	QA
<p><i>Notification of Round 1 verification</i></p> <p>AH Chemistry – Dundee University</p> <p>S1 – S3 Disco</p> <p>Art N4/ N5/ Higher Practical Exams – tbc</p>	3 Parent Council	4	5 S3 Tracking Report (2) -Teacher end date / PT check start S4 – S6 Parent Contact Evening (B/C)	6 ELT Meeting S3 Languages and Careers Event	7	SLT – Progress check on SIP & update self-evaluation document
<p><i>Stationary arrives for Round 1 verification</i></p> <p>Initial staffing loads & capacities</p> <p>House official-led assemblies</p>	10 Birnam House Assembly S3 Tracking Report (2) - PT check end date	11 Cawdor House Assembly Best practice H Modern Studies Conference – Abertay University S4 – S6 Parent Contact Evening (F/K)	12 Forres House Assembly S3 Tracking Report (2) – issued Cluster meeting (8.30am)	13 Kinloch House Assembly Staff Meeting (1 hour)	14 Non-uniform day – Christmas Jumper Day S6 – Blood donation (PM)	Department Review 3 (Department tbc)
Sunday 16 th – Christmas at the Music Centre	17 Christmas Carol Concert – Logie and St John's Church	18	19 Christmas Panto (Music and Drama)	20 Christmas Panto (Music and Drama)	21 End of term (lunchtime) Extended Social Interval	
	24 HOLIDAY	25 HOLIDAY	26 HOLIDAY	27 HOLIDAY	28 HOLIDAY	
	31 HOLIDAY	January 2019				



Harris Academy Whole School Calendar – January 2019

Whole Week	Monday	Tuesday	Wednesday	Thursday	Friday	QA
		1 HOLIDAY	2 HOLIDAY	3 HOLIDAY	4 HOLIDAY	
Uplift of Round 1 verification materials (school deadline)	7 Term 3 Begins S2 Tracking Report (2) - Teacher start date	8 Staff Meeting (30- minutes)	9	10	11 S2 Tracking Report (2) - Teacher end date / PT check start	
S4, 5 & 6 course choice info issued via registration	14 Birnam House Assembly	15 Cawdor House Assembly S3 Parent Contact Evening	16 Forres House Assembly S2 Tracking Report (2) – PT Check end date	17 Kinloch House Assembly Parent Council	18 S2 Tracking Report (2) – issued S1 Tracking Report (2) - Teacher start date	Depart. Performance Reviews (BGE)
S4-6 PRELIMS begin (tbc) S2 – S3 course choice materials distributed in SE Notification of Round 2 verification	21	22	23	24 S1 Tracking Report (2) - Teacher end date / PT check start	25 Extended Social Interval	Depart. Performance Reviews (BGE)
	28 Birnam House Assembly HT Surgery S1 Tracking Report (2) – PT Check end date	29 Cawdor House Assembly Instrumental Parents' Evening (Music) Cluster meeting (2pm)	30 Forres House Assembly Course Choice Information Evening – 7pm start S1 Tracking Report (2) – issued	31 Kinloch House Assembly		Department Review 4 (Department Tbc)



Harris Academy Whole School Calendar – February 2019

Whole Week	Monday	Tuesday	Wednesday	Thursday	Friday	QA					
S4-6 PRELIMS end (tbc)	January					1	Senior Phase Tracking Report (3) – teacher start date				
S2/3 Ski Trip (Sat.2nd to Sun 10th Feb) SQA – Assessment Arrangements Verification week	4	School Fund meeting	5		6	Working Time Agreement Committee meeting	7	ELT Meeting Higher Design and Manufacture visit to DJCAD	8	Final date for Purchase Orders	
Timetable priorities from departments SQA – Assessment Arrangements Verification week N5 / H Dance Performance	11	Birnam House Assembly	12	Cawdor House Assembly Senior Phase Tracking Report (3) – teacher end date / PT check start date Computing Science course assessment National 5	13	Forres House Assembly S2 Contact Night	14	Kinloch House Assembly Final Date for Purchase Orders (Year End)	15	Mid-Term	
SQA – Assessment Arrangements Verification week S2>S3 Course choice returns due	18	Mid-Term	19	In-set Day 4 Senior Phase Tracking Report (3) PT check end date	20		21	Staff Consultative Committee meeting SQA Music Performing Family Learning Event	22	Extended Social Interval Senior Phase Tracking Report (3) – issued	SLT – Progress check on SIP



SQA – Assessment Arrangements Verification week Prefect application process begins SQA N5/H Talking Assessments (Modern Languages) S3,4,5 > S4,5,6 course choice returns due	25	Birnam House Assembly HT Surgery	26	Cawdor House Assembly Computing Science course assessment Higher Primary Roadshow – Blackness PS	27	Forres House Assembly Cluster moderation event (4 – 5pm) Ancrum Rd PS	28	Kinloch House Assembly		SLT - analysis of Prelim Results SLT / PT cause for concern / change of levels meeting 2 Department Review 5 (Department tbc)
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Harris Academy Whole School Calendar – March 2019

Whole Week	Monday	Tuesday	Wednesday	Thursday	Friday	QA	
	February					1	
SQA Music Performing Exams SQA Drama Performance Exams SQA N5/H Talking Assessments (Modern Languages) Primary Roadshows – Tayview, Invergowrie, Ancrum Rd tbc	4 Parent Council	5	6	7	8	Department Performance Reviews - INSIGHT	
Prefect Interviews SQA Music Performing Exams SQA Drama Performance Exams	11 Birnam House Assembly Primary Roadshow – Victoria Park PS Deadline for change of levels	12 Cawdor House Assembly	13 Forres House Assembly Schools' Cross Country Championship	14 Kinloch House Assembly Primary Roadshow – Camperdown PS	15 S3 Tracking Reports (3) – teacher start date	Department Performance Reviews - INSIGHT	



<p>Dundee Schools' Arts Festival (all week)</p> <p>Prefect Interviews</p> <p><i>Uplift of coursework for Nat 5 courses (school deadline)</i></p> <p><i>Timetable Construction</i></p> <p>Primary Roadshows</p> <p><i>PT review of S3-S6 Timetable starts</i></p>	18		19	<p>Cluster meeting (8.30am)</p>	20		21	<p>Staff Meeting (1 hour)</p> <p>S3 Tracking Reports (3) – teacher end date / PT check start date</p>	22		<p>S6 – Blood donations (PM)</p> <p>Department Performance Reviews - INSIGHT</p>
<p>Dundee Vocalist and Instrumentalist of the Year (Mon - Thurs)</p> <p>Closing date for unit entries and level changes</p> <p>PT review of S3-S6 Timetable ends</p> <p>Timetable Construction (S1 & S2)</p> <p>SQA Music Performing Exams</p> <p>SQA Drama Performance Exams</p>	25	<p>Birnam House Assembly</p> <p>HT Surgery</p> <p>S3 Tracking Reports (3) –PT check end date</p>	26	<p>Cawdor House Assembly</p>	27	<p>Forres House Assembly</p> <p>S3 Tracking Reports (3) – issued</p>	28	<p>Kinloch House Assembly</p>	29		<p>Extended Social Interval</p> <p>Term 3 ends</p> <p>Non- Uniform Day</p>



Harris Academy Whole School Calendar – April 2019

Whole Week	Monday		Tuesday		Wednesday		Thursday		Friday		QA
	1	HOLIDAY	2	HOLIDAY	3	HOLIDAY	4	HOLIDAY	5	HOLIDAY	
	8	HOLIDAY	9	HOLIDAY	10	HOLIDAY	11	HOLIDAY	12	HOLIDAY	
School / House Captain Interviews SQA Drama Performance Exams (tbc)	15	Term 4 Begins	16		17		18		19	Good Friday	SLT - Review awards and behaviour statistics PT QA Presentation levels for next session
<i>Closing date for uploading Pupil estimates</i> School / House Captain Interviews House official-led assemblies	22	Birnam House Assembly Cluster –wide NSPCC Parental Online Safety Event (at Harris Academy)	23	Cawdor House Assembly Gold Leng Medal (Music)	24	Forres House Assembly Children and Families Service Continuing Support Visit – Follow-up Day	25	Kinloch House Assembly S1 Parent Contact Evening Performing Arts Spring Showcase SQA Exam Diet begins Parent Council	26	Extended Social Interval S2 Tracking Reports (3) – teacher start date	SLT – Whole school survey (pupil or parent biennially)
	29	HT Surgery	30		May						



Harris Academy Whole School Calendar – May 2019

Whole Week	Monday	Tuesday	Wednesday	Thursday	Friday	QA
<i>DCC Study leave begins (date tbc)</i>	April		1 Working Time Agreement Committee meeting	2 S2 Tracking Reports (3) – teacher end date / PT check start date Uniform evening (5-7pm)	3	
	6 May Day	7 Staff Meeting (30 minutes) S2 Tracking Reports (3) –PT check end date	8	9 Staff Consultative Committee S2 Tracking Reports (3) – issued	10 S1 / S2 Modern Studies Quiz – PM S1 Tracking Reports (3) – teacher start date	Progress check on DIPs
	13 Birnam House Assembly	14 Cawdor House Assembly	15 Forres House Assembly Cluster meeting (2pm)	16 Kinloch House Assembly S1 Tracking Reports (3) – teacher end date / PT check start date	17	Department Review 6 (Department tbc)
Closing date for ALL unit results P7 Passport to Europe (Modern Languages)	20 HT Surgery School Fund meeting S1 Tracking Reports (3) –PT check end date	21	22 ELT Meeting S1 Tracking Reports (3) – issued S1 – S3 Sports Day	23 In-set Day 5	24	SLT – Review of the year inc. SIP & forward plan for next year's SIP



DCC Study leave ends - date tbc	27	Victoria Day	28	New timetable begins (S2 – S4)	29	New timetable begins (S5 – S6)	30	Uniform evening (5-7pm)	31	Final date for Purchase Orders SQA Exam Diet ends	
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Harris Academy Whole School Calendar – June 2019

Whole Week	Monday	Tuesday	Wednesday	Thursday	Friday	QA
S6 Induction South of France Watersports Trip	3 Birnam House Assembly	4 Cawdor House Assembly	5 Forres House Assembly	6 Kinloch House Assembly Staff Meeting (1 hour)	7 S6 Dance	
	10 Parent Council	11 Working Time Agreement Committee meeting	12 P7 – S1 Transition Day 1	13 P7 – S1 Transition Day 2 P7 Parents' Night	14	
World Challenge Expedition to Borneo (departure date tbc between 19 th and 21 st June)	17 Birnam House Assembly Staff Consultative Committee	18 Cawdor House Assembly Cluster meeting (4pm)	19 Forres House Assembly	20 Kinloch House Assembly	21 Non-uniform day Extended Social Interval Dundee Schools' Athletics Championship	
	24 HT Surgery Prizegiving rehearsals Prizegiving	25	26	27	28 Term 4 ends	